

# QUICK REFERENCE CARD

## VIEW OPTIONS

SHOW ALL	<b>ALT</b> 0
SHOW ARRIVAL QUEUE	<b>ALT</b> 1
SHOW SENT QUEUE	<b>ALT</b> 2
SHOW ERROR QUEUE	<b>ALT</b> 3
SHOW ALL EXCEPT BOOKED	<b>ALT</b> 4
REFRESH	<b>ALT</b> R
FILTER	<b>ALT</b> F
DEACTIVATE FILTER	<b>SHIFT</b> <b>ALT</b> F
TOGGLE PRODUCTION VIEW	<b>F8</b>

## JOB OPTIONS

APPROVE JOB	<b>ALT</b> X
SET HIGHEST PRIORITY	<b>ALT</b> T
SET LOWEST PRIORITY	<b>ALT</b> L
SELECT QUOTE	<b>ALT</b> A
SHOW JOB INFORMATION	<b>ALT</b> I
PRINT	<b>ALT</b> P
DELETE A JOB	<b>DELETE</b>
DOWNLOAD	<b>ALT</b> D
VERSIONS	<b>ALT</b> V
PAUSE A JOB	<b>ALT</b> 8
RESUME A JOB	<b>ALT</b> 9
RELEASE COMPONENT	<b>ALT</b> O

## QUOTE OPTIONS

PREVIOUS QUOTE	<b>PGUP</b>
NEXT QUOTE	<b>PGDN</b>
FIRST QUOTE	<b>HOME</b>
LAST QUOTE	<b>END</b>

## FLOW OPTIONS

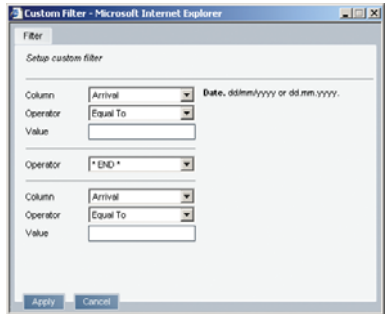
STOP FLOW	<b>ALT</b> K
START FLOW	<b>ALT</b> M
CREATE NEW FLOW	<b>ALT</b> N
SET UP EXISTING FLOW	<b>ALT</b> S

## IMAGE VIEW OPTIONS

ZOOM 20%	<b>ALT</b> 1
ZOOM 50%	<b>ALT</b> 2
ZOOM 100%	<b>ALT</b> 3
ZOOM 200%	<b>ALT</b> 4
ZOOM 300%	<b>ALT</b> 5
FIT SCREEN	<b>ALT</b> F
VIEW CYAN SEPARATION	<b>ALT</b> C
VIEW MAGENTA SEPARATION	<b>ALT</b> M
VIEW YELLOW SEPERATION	<b>ALT</b> Y
VIEW BLACK SEPARATION	<b>ALT</b> K
VIEW ALL SEPARATIONS	<b>ALT</b> A
SHOW JOB INFORMATION	<b>ALT</b> I
DOWNLOAD	<b>ALT</b> D
CLOSE IMAGE VIEW	<b>ALT</b> W
HELP (SHOW MANUAL)	<b>ALT</b> H

## FILTER OPTIONS

- COLUMN:** Select the column or data to be filtered
- OPERATOR:** select how to compare data with value below
- VALUE:** enter value to filter by



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